**All the information you need about our camps, from what to bring on the first day, to how we are adapting our programmes due to Covid-19.**

**You will need:**

* Snacks to cover up to 3 breaks and lunch. Water points are available, so a refillable water bottle is ideal
* Clothing suitable for both indoor and outdoor activities
* A raincoat as we will encourage children to utilise the space outdoors even if it’s grey and overcast
* Hand sanitiser if you have it. We will ask every child to wash their hands as they enter and leave the indoor space each day (as well as key points throughout the day)
* Pack of tissues so that should they need to they can ‘Catch it, Kill it and Bin it’. Some tissues will also be available on site
* Books or other reading materials for occasions when we offer breaks from activity for short periods
* Pens for colouring/drawing. We’ll provide paper but the current restrictions limit the items (like pens) that children can share

**You will not need:**

* Mobile phone – must not be brought or used at camp. Where necessary, they should be kept in bags until the end of the day
* Sports equipment – we have plenty!
* Money – we will not be providing tuck shops
* Valuables such as expensive watches and non-essential jewellery

**Securely Checking Your Child In & Out**

The safety of your child is paramount and our commitment to safeguarding means that we need to ensure that we register your child on arrival and have a secure signing out process.

**The process for drop off and collection will be:**

* A staff member will be present to register your child on drop off and on collection we will bring your child to you
* Parents will not be asked to sign anything, rather the staff member will place their own initials on the register on behalf of the collecting parent
* Children can sign themselves out if the parent registered their consent in the form of a signed hand written letter

Note: *This summer parents will not be allowed entry inside any building and we would actively discourage you from gathering at the venue entrance and maintain an appropriate distance from those around you.*

**Here are our 3 key principles:**

**Follow social distancing guidelines**

* Reduced child-numbers
* Full-week bookings only
* Child groups maintained throughout the week, with a consistent group leader
* Activities to be adapted to ensure distancing, including equipment use adaptions
* Higher emphasis on being outdoor
* Parents will not be allowed into any of the venues
* Staggered breaks and lunchtimes where facilities don’t allow multiple groups
* Failure to follow camp rules or staff instructions surrounding Covid will result in phone calls home and collection from holiday camps for the safety of fellow camp members, staff and public.

**Operate higher levels of hygiene**

* Parents encouraged to provide their children with personal hand-sanitiser
* Staff expected to provide; and have with them at all times; personal hand-sanitiser
* Staff and children to wash their hands, either with hand-sanitiser, or at wash-basins, each time they enter and exit the site
* Stringent hand washing policy that includes before and after each activity session, breaks, lunchtimes and after toilet breaks
* Staff responsible for regular hygiene reminders
* Where direct contact occurs; for example, tending to First Aid; staff to wear protective gloves and wash hands afterwards
* Internal doors to be kept open where possible, especially for sports halls, toilets and changing rooms
* Adapted and restricted activities that involve any contact
* Daily cleaning of equipment by our staff
* Parents encouraged to provide pens, books etc for their child to use during less-active sessions
* Regular cleaning of high-touch facilities by Pop-Up Sports and or venue staff

**Provide specific supervision**

* Staff to supervise hand-washing
* Staff to enforce social distancing at all time
* Staff to be vigilant about signs of infection and follow government guidelines for responding to infection
* High priority to enforce distancing and hygiene principles listed in 1&2